

Carbon footprint module



Companies/auditors have unlimited space to write on each field. This document cannot be printed due to unlimited space given.

N°	Requirement	Company	Auditor comments
1	Carbon footprint management system framework		
1.1	<p>The company shall develop, implement and maintain a carbon footprint management system. The scope shall include at a minimum:</p> <ul style="list-style-type: none"> • the status of the current situation, • objectives, • description of the methodology implemented to calculate carbon footprint emissions, • mitigation plan, • identification of obstacles to achieve the objectives. 	<p>1) Does the company have a structured approach in place to collect and calculate its carbon emissions?</p> <p>2) Does the company follow the GHG protocol or any other methodology?</p> <p>3) Has the company set clear scope and boundaries?</p> <p>4) Has the company set targets to reduce its carbon footprint?</p>	

N°	Requirement	Company	Auditor comments
		<p>5) Are these Science Based Targets (SBT)? (optional) If yes, does the company communicate these targets to customers and other stakeholders?</p>	
		<p>6) Are the targets split in direct emissions (scope 1) and indirect emissions (scope 2)?</p>	
		<p>7) Does the company also report on emissions from partners in the supply again (i.e. scope 3)?</p>	
		<p>8) Does the company work with its suppliers to reduce their emission in the supply chain?</p>	

N°	Requirement	Company	Auditor comments
		<p>9) Does the company track its carbon footprint performance over time?</p>	
		<p>10) Does the company publically report its achievements periodically?</p>	
		<p>11) When was the last time the carbon footprint management system was updated?</p>	
		<p>12) Is the company certified against any environmental scheme? Please describe.</p>	

N°	Requirement	Company	Auditor comments
1.2	The company shall calculate the corporate carbon footprint including direct and indirect emissions (scopes 1 and 2). If available, the company shall provide the calculation of the value chain emissions (scope 3).	1) Does the company use a reference year as baseline? What year?	
		2) Does the company use a calculation tool/ external provider for the calculation? What tool/provider?	
		3) Does the company benchmark its carbon emissions levels against industry benchmarks? Which benchmark(s)?	

N°	Requirement	Company	Auditor comments
1.3	When required by the customer, the company shall calculate the product carbon footprint of a chosen product group(s).	1) Does the company use a reference year as baseline? What year?	
		2) Is there a detailed description of the product (s) chosen, including packaging.	
		3) Does the company use a calculation tool/ external provider for the calculation? What tool/provider?	
4) Are the results benchmarked internally each year and what is the outcome?			
5) What are the scopes and boundaries? Define life cycle stages			

N°	Requirement	Company	Auditor comments
2	Mitigation plan		
2.1	The company shall implemented a carbon footprint mitigation plan which shall be reviewed yearly. The relevant departments shall be involved in the implementation of the mitigation plan.	1) Does the company have a mitigation plan in place to reduce emissions?	
		2) Does the mitigation plan align with the long-term targets and objectives?	
		3) Does the mitigation plan include scope 1, 2 and 3?	
4) Does the company measure / document / communicate its progress within the company?			

N°	Requirement	Company	Auditor comments
		5) Has the company's mitigation plan been adjusted during the current monitoring period (can be positive or negative)?	
		6) Does the company compensate unavoidable emissions? Description.	
		7) Which are long term objectives? Description.	

N°	Requirement	Company	Auditor comments
2.2	Responsibilities and deadlines shall be clearly established.	<p>1) Are the responsibilities and deadlines established and documented for achieving the mitigation objectives?</p>	
2.3	The revision of the mitigation plan shall be used as input for the company's continuous improvement.	<p>1) Does the company integrate the effectiveness of the mitigating actions into its management cycle to drive continuous improvement?</p>	